

Manuscript Submission and Instruction to authors

Submission of a manuscript implies: that the work described has not been published elsewhere, that it is not under consideration for publication anywhere and that the publication has been approved by all co-authors as well as by the responsible authorities at the place where the work was carried out.

Manuscripts are welcomed from authors who want to submit their contribution(s) to *Mycotoxology* Journal for peer review in any of the following categories:

a) Research articles: A full length report of original research with added value to mycotoxin research or policy. A research article must contain: abstract, keywords, introduction, materials and methods, results, discussion and reference list. . The results and discussion section may be combined if desired. A full length research article must not exceed 10 pages (8,000 words)

b) Short communications: Short original research articles, rapid publications, as well as interesting case reports worth publishing but with less body than for full length research report. A short communication must be provided with abstract, keywords, introduction, materials and methods, results, discussion and reference list. A short communication should not exceed 4 pages (3,000 words)

c) Review articles: A review article contains an overview of current research in the field, supplies links between research areas, discusses and provides new ideas and possibilities for further research including extensive reference list. A review article must not exceed 15 pages (7,000 words)

d) Letter to the editor: A letter to the editor provides a means of reacting to published articles. They should be received within 3 months of the publication of the particular journal and should not exceed one page. Introduction of new data will not be permitted. Authors of original papers will be giving opportunity to react to issues raised

e) Opinion paper: Opinion papers will focus on policy and policy makers, as well as critical commentaries on mycotoxin policy statements and regulations. An opinion paper will have a maximum length of 4 pages (3,000 words) only

Online Submission

Authors should submit their manuscripts online. Electronic submission substantially reduces the editorial processing and reviewing times and shortens overall publication times. To Submit online prepare your manuscript in MS WORD, save file with correspondence author's surname and send as email attachment to the journal editor, Dr. E. O. Ewuola (eowuola@gmail.com) .

Manuscript Preparation

Manuscripts in general should be organized in the following order:

- Abstract
- Keywords (indexing terms), normally 3-5 items
- Introduction
- Materials and Methods
- Results

- Discussion (Implication of the results not duplication)
- Conclusion
- Conflict of interest
- Acknowledgment
- References

Where necessary, the Results and Discussion sections may be combined

Title Page Information

The title page should include:

- ✓ A concise and informative title
- ✓ The name(s) of the author(s)
- ✓ The affiliation(s) and address(es) of the author(s)
- ✓ The e-mail address, telephone and fax numbers of the corresponding author

Corresponding authors should ensure that phone numbers (with country and area code for authors outside Nigeria) are provided in addition to the e-mail addresses and complete postal addresses. Corresponding authors should ensure that their contact details are kept up to date.

Abstract

A concise and factual abstract is required. The abstract should state briefly the purpose of the research, the principal results and major conclusions and should not be more than 300 words. An abstract is often presented separately from the article, so it must be able to stand alone. Non-standard or uncommon abbreviations should be avoided, but if essential they must be defined at the first mention in the abstract.

Keywords: Use 3-5 keywords (do not repeat any of the words of the title of the manuscript). Keywords should be low case separated by a comma.

Text Formatting

Manuscripts should be submitted in MS Word.

- ✓ Use a normal, plain font (e.g., 12-point Times Roman) for text.
- ✓ Use italics for scientific or botanical name.
- ✓ Use the automatic page numbering function to number the pages.
- ✓ Use the automatic line numbering for all the text
- ✓ Use tab stops or other commands for indents, not the space bar.
- ✓ Use the table function, not spreadsheets, to make tables.
- ✓ Save your file in docx format (Word 2007) or doc format (older Word versions).
- ✓

Headings

Please do not use more than three levels of display headings in title case format

Abbreviations

Abbreviations should be defined at first mention and used consistently throughout the text

Footnotes

Footnotes can be used to give additional information, which may include the citation of a reference included in the reference list. They should not consist solely of a reference citation,

and should never include the bibliographic details of a reference. They should also not contain any figures or tables. Abbreviation in the tables should be defined at footnote to give clear meaning to the abbreviation. Abbreviations of tables should be indicated by superscript lower-case letters (or asterisks for significance values and other statistical data). Footnotes to the title or the authors of articles should not be given reference symbols.

Human and animal rights

If the work involves the use of animal or human subjects, the author should ensure that the work described has been carried out in accordance with The Code of Ethics of the World Medical Association (Declaration of Helsinki) for experiments involving humans <http://www.wma.net/en/30publications/10policies/b3/index.html>; EU Directive 2010/63/EU for animal experiments http://ec.europa.eu/environment/chemicals/lab_animals/legislation_en.htm; Uniform Requirements for manuscripts submitted to Biomedical journals <http://www.icmje.org>. Authors should include a statement in the manuscript that informed consent was obtained for experimentation with human subjects. The privacy rights of human subjects must always be observed

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Tables and Figures

- All tables and figures should be numbered numerically with Arabic numerals and be placed immediately after the reference section
- Each table and figure, should be identified by appropriate legends
- Authors must indicate the source of any previously published material in addition to obtaining permission from copyright owner(s) for both online format and printed materials. They must also include evidence that such permission has been granted when submitting their papers. Any material received without such evidence will be assumed to have originated from the authors
- Footnotes to tables/figures should be indicated by superscript lower-case letters (or asterisks for significance values and other statistical data)
- Any necessary explanations essential for understanding the figure should be given as a footnote at the bottom of the table. Use either numbers or letters for footnotes

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- Formulae should be typewritten, if possible.
- Subscripts and superscripts should be clear.
- Give the meaning of all symbols immediately after the equation in which they are first used.
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- All illustrations should be black and white. Full colour illustrations will be converted to black & white in print. If coloured illustrations are needed in prints you will receive information regarding the extra costs from the publisher. Online publication of colour illustrations is free of charge.
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- Each illustration should have a title. Type this title in the text where the illustration should be placed.

Conflict of Interest

Authors should state potential conflict of interest including financial, personal or other relationships with people and organisations within two to three years of performing the experiment that could inappropriately influence, or be perceived to influence their work

Acknowledgement

Acknowledgment of people who contributed to the work, grants, funds, etc. should be placed in a separate section before the reference list. The names of funding organizations should be written in full.

References

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1. *Single author*: the author's name (without initials) and the year of publication;
2. *Two authors*: both authors' names and the year of publication;
3. *Three or more authors*: first author's name followed by et al., and the year of publication.

Groups of references should be listed first alphabetically, then chronologically.

Examples: as demonstrated (Ewuola, 2009a, 2009b; Ewuola and Egbunike, 2008). Atanda et al. (2006) and Ezekiel et al. (2011) have recently shown that

Reference list: References should be arranged first alphabetically and then further sorted chronologically if necessary. More than one reference from the same author(s) in the same year must be identified by the letters a, b, c, etc., placed after the year of publication.

Examples:

Reference to a journal publication:

Ewuola E.O. (2009). Organ traits and histopathology of rabbits fed varied levels of dietary fumonisin B₁. *Journal of Animal Physiology and Animal Nutrition*, 93: 726–731.

Reference to books:

Strunk Jr, W. and White, E.B. (2000). *The Elements of Style*, fourth ed. Longman, New York. pp 495-503

Reference to a chapter in a book:

Gbore, F.A. and Ogunlade, J.T. (2012). How to prepare an electronic version of your article, In: Atanda, O.O and Ewuola, E.O. (Eds.), *Introduction to the Electronic Age*. E-Publishing Inc., Nigeria, pp. 370–393.

Reference to online documents

Atanda, O.O. and Makun, H.A. (2003). Title of subordinate document. In: *The dictionary of substances and their effects*. Mycological Society of Nigeria. <http://www.rsc.org/dose/title> of subordinate document. Accessed 18 June 2013

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